

2016



The United States Senate Productivity and Quality Award Program for Virginia

EXAMINER TIME COMMITMENT

Phase	Event	Time	Dates
Training	<i>An Inquirer's Guide to the Baldrige Excellence Framework (Criteria Training)</i> <i>(For all new and returning Examiners who have not received this or comparable training in the last 2 years.)</i>	16 hours	October 20-21, 2015, Lynchburg, VA November 17-18, 2015, Portsmouth, VA January 5-6, 2016, Richmond, VA For additional information and to register, go to www.spqa-va.org
	Examiner Training Pre-Work	8-12 hours	Materials & instructions sent to Examiners approximately 2-weeks prior to training
	Examiner Training	16 hours	January 11-12, 2016 or January 14-15, 2016
	Training for Team Leaders, Assistant Team Leaders, Editors, Mentors, Judges	4- 8 hours	January 13, 2016
Evaluation	Independent Review	40-48 hours	January 15 thru February 29, 2016
	Team Consensus Meeting	10-16 hours	March 1 thru March 15, 2016
Site Visit <i>(If Selected)</i>	Site Visit Training	2 hours	April 1, 2016 -April 8, 2016 (several sessions offered)
	Site Visit Preparation	8-20 hours	March 30 thru April 15, 2016
	Site Visit	24-30 hours	April 14 thru April 29, 2016
Report	Feedback Report	8-12 hours	April 15 thru May 4, 2016
Feedback	Applicant Meeting	4 hours	June 20 thru July 1,, 2016
Total Estimated Hours		132-180	January - July 2016

Dates are subject to change.